



Case Name:

Case Number:

- b.  The court **denies** your request and **will not waive or reduce** your fees and costs.
- (1)  The reason for this denial is as follows:
- (a)  Your request is incomplete, and you did not provide the information that the court requested (*specify items missing*): \_\_\_\_\_
- (b)  You did not go to court on the hearing date to provide the information the court needed to make a decision.
- (c)  The information you provide shows that you are not eligible for the fee waiver you requested because (*check all that apply*):
- i.  Your income is too high.
- ii.  Other (*explain*): \_\_\_\_\_
- (d)  There is not enough evidence to support a fee waiver.
- (e)  Other (*state reasons*): \_\_\_\_\_
- (2)  You may pay some court fees and costs over time. You must make monthly payments of \$ \_\_\_\_\_ beginning (*date*): \_\_\_\_\_ and then payable on the 1st of each month after that, until the fees checked below are paid in full.
- Filing fees
- Other (*specify*): \_\_\_\_\_

You must pay all other court fees and costs as they are due.

- c.  The court **partially grants** your request so you can pay court fees without using money you need to pay for your household's basic needs. You are ordered to pay a portion of your fees, **as checked below**. The court only partially grants the request because (*state reasons for partial denial*):
- \_\_\_\_\_

- (1)  You must pay \_\_\_\_\_ % of your court fees.
- (2)  The court waives some fees. The fees checked below are waived. You must pay all other court fees.
- |                                                                                                               |                                                                         |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Filing papers at superior court                                                      | <input type="checkbox"/> Giving notice and certificates                 |
| <input type="checkbox"/> Sheriff's fee to give notice                                                         | <input type="checkbox"/> Sending papers to another court department     |
| <input type="checkbox"/> Court-appointed interpreter                                                          | <input type="checkbox"/> Court-appointed interpreter fees for a witness |
| <input type="checkbox"/> Reporter's fee for attendance at trial or hearing if reporter provided by the court. |                                                                         |
| <input type="checkbox"/> Jury fees and expenses                                                               | <input type="checkbox"/> Fees for a peace officer to testify in court   |
| <input type="checkbox"/> Court-appointed experts' fees                                                        | <input type="checkbox"/> Court fees for telephone hearings              |
| <input type="checkbox"/> Making certified copies                                                              |                                                                         |
| <input type="checkbox"/> Other ( <i>specify</i> ): _____                                                      |                                                                         |
- (3)  Other (*specify*): \_\_\_\_\_

**Warning! If b or c above are checked:** You have **10 days** after the clerk gives notice of this order (see date below) to pay your fees as ordered, unless there is a later date for beginning payments in item b(2). If you do not pay, your court papers will not be processed. If the papers are a notice of appeal, your appeal may be dismissed.

Date: \_\_\_\_\_



Signature of Judicial Officer

### Clerk's Certificate of Service

- I certify that I am not involved in this case and (*check one*):  A certificate of mailing is attached.
- I handed a copy of this order to the party and attorney, if any, listed in ① and ②, at the court, on the date below.
- This order was mailed first class, postage paid, to the party and attorney, if any, at the addresses listed in ① and ②, from (*city*): \_\_\_\_\_, California on the date below.

Date: \_\_\_\_\_ Clerk, by \_\_\_\_\_, Deputy